



## **The Commonwealth of Massachusetts**

William Francis Galvin, Secretary of the Commonwealth  
Public Records Division

Shawn A. Williams  
*Supervisor of Records*

August 14, 2012

Mr. Michael Morisy  
MuckRock News  
DEPT MR 1383  
P. O. Box 55819  
Boston, MA 02205-5819

Dear Mr. Morisy:

I have received your request for public records. You requested a copy of any log or database that tracks public records appeals. In the absence of that, you request a copy of the processing files of the last ten (10) public records appeals received by the Division of Public Records in 2011. You also requested a copy of any manuals that detail how public records appeals are handled.

The only records responsive to your request are copies of the last ten public records files received in 2011. There are no other records responsive to your request. Under the Code of Massachusetts Regulations, a records custodian is permitted to assess a fee for the provision of public records. See G. L. c. 66, § 10(a); see also 950 C.M.R. 32.06(2).

It will take an Administrative Assistant one and one-half hours at a rate of \$20.00 per hour to search for and copy the records for a total of \$30.00. The resulting records include 255 copies at \$.30 per page for a total of \$76.50.

Please send your payment in the amount of \$106.50 for searching and copying the records you requested, payable to the Commonwealth of Massachusetts. Once we have received your payment our office will prepare and send the responsive records.

Very truly yours,

A handwritten signature in black ink, appearing to read "Shawn A. Williams".

Shawn A. Williams  
Supervisor of Records